



Welcome to

FEDMALL

the next generation of eCommerce



Material Receipt Acknowledgement (MRA)

**Instructions on how to Post the Material Receipt
Acknowledgment using FEDMALL**



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1 Material Receipt Acknowledgment Overview

Material Receipt Acknowledgement (MRA) allows users to electronically monitor and account for DLA and DOD FEDMALL requisitions by indicating receipt of items they've received or not received. Additionally, MRA allows users to report order and shipment discrepancies and, in some case, informs DLA when to release payment to contracted vendors.

1.1 DLA MRA

- **DLA MRA:** Applies to all DLA-managed line item requisitions, as reported via the DLA Goods Receipt File (GRF).

DOD FEDMALL's user interface is designed to support the MRA using **Search Modes**.

In DLA Search Mode, users can search for any line item reported in the GRF, including DLA-managed line items purchased on DOD FEDMALL. Search results are unrestricted and search criteria corresponds to the data fields specified in the GRF.

1.2 DLA's Goods Receipt File

All MRA updates for DLA-managed line items (i.e., those reported on the GRF) are reported back to DLA via electronic data transmission. Specifically, DOD FEDMALL generates a DLMS 527-R text file for each MRA submission and transmits to DLA. DLA incorporates the MRA data from DOD FEDMALL (and other systems) before re-circulating the updated GRF.

All DLA-managed line items are persisted in DLA Search Mode until one of two conditions is met:

- The requested quantity is satisfied (or surpassed)
- The user submits an MRA with a "final indicator".

Consequently, it's possible for users to perform multiple MRA updates for a single line item. For instance, a user could request 50 units of a particular item, but shipments may only arrive ten at a time. In that case, up to five MRAs could be submitted against that line item before it is removed from the GRF.

1.3 DLMS 527-Rs and Other MRA Features

DOD FEDMALL now transmits MRA updates to DLA using the DLMS 527-R standard. (Previously, MRA updates were communicated via EDI 861.)

DOD FEDMALL allows MRAs to be submitted individually (per line item) or in bulk. Individual MRA submissions allow users to specify exact quantities received per line item. Bulk MRA submissions allow users to update multiple line items simultaneously. Bulk submissions should be performed with caution, as exact quantities received cannot be specified per line item; rather, the application acknowledges full receipt of all outstanding quantities for each selected line item.

DOD FEDMALL also allows users to view their MRA history.

1.4 User Access

Shoppers, Orderers, and Order Admins have full search and submit access to MRA records in DLA Search Mode. Help Desk, DOD FEDMALL Staff, Supplier Account Managers, and Data Owners may search MRA records in DLA Search Mode, but cannot submit.

In FEDMALL Search Mode, users can only search for and Submit MRA/SDAs for line items associated to purchase orders where that user is either the Orderer or MRA Assignee (including administrators).

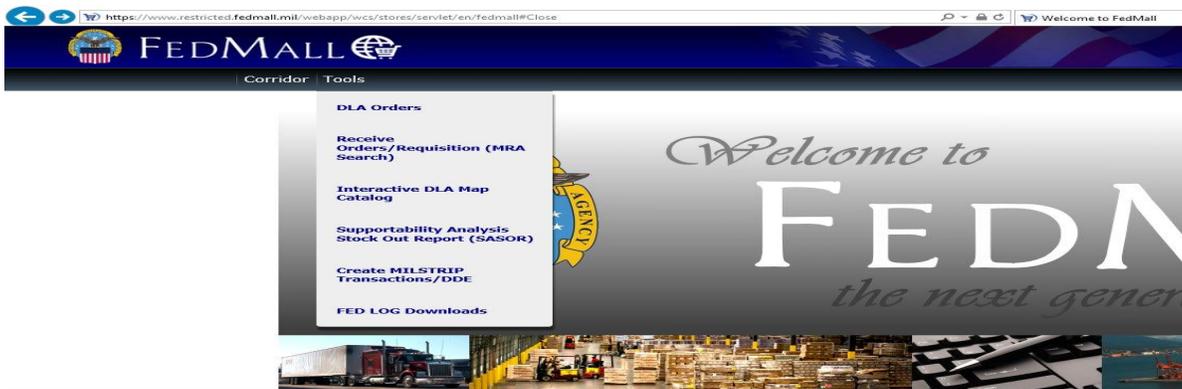
Password Reset and Access Admins have no visibility or access to MRA records.

2 MRA Use Cases

2.1 Submit MRA/SDA Update for DLA Requisition

The following instructions demonstrate how MRA users can use DOD FEDMALL to search for DLA line item requisitions and acknowledge receipt for those items accordingly.

User Role: Shoppers, Orderers, Order Admins
Special Conditions: None



From the *WELCOME TO FEDMALL* screen under **Tools | Receive Orders/Requisition (MRA Search)** . . .

Search Mode FEDMALL DLA

DODAAC

PIIN/Contract Number

SPIIN/Call Number

CLIN

Suffix Code

Document Number(s) 

Summary Document Number

Material #

Requisition Date From

Results per Page

Search Mode defaults to “DLA”.

1. Specify one or more of the following search criteria:

- **DODAAC**
- **PIIN/Contract Number**
- **SPIIN/Call Number**
- **CLIN**
- **Suffix Code**
- **Document Number(s)**
- **Summary Document Number**
- **Material #**

DLA **Search Mode** requires entry of one or more search criteria in addition to the **Requisition Date** range.

2. Adjust the **Requisition Date** range, as needed.

Requisition Date To: defaults to the current date. **Requisition Date From:** defaults to 14 days prior to the current date.

Search Mode FEDMALL DLA

DODAAC

PIIN/Contract Number

SPIIN/Call Number

CLIN

Suffix Code

Document Number(s) 

Summary Document Number

Material #

Requisition Date From

Results per Page

3. Click **SEARCH**.

Other options include:

- **RESET:** Clears search criteria and restores defaults.
- **GO TO HISTORY SEARCH:** Provides access to historical MRA records.
- **Results per Page:** Allow users to specify how many search results to display per page.

The *DLA MRA/SDA Records* screen displays line items corresponding to the user's search criteria.

DLA MRA/SDA Records

Document Number	PIIN/Contract #	SPIIN	CLIN	Suffix Code	Summary Doc #	Material #	Req Date	Qty Rec/Del	Qty Ord
V5546081304805	SPEBEL18F12J3		0005			1212P-A3-0106-C10-COYRL	05/10/2018		1019
V5546081304803	SPEBEL18F12J3		0003			1212P-A2-0104-C11-COYRL	05/10/2018		3900
V5546081304801	SPEBEL18F12J3		0001			1212P-A1-0102-C11-COYRL	05/10/2018		5850
V5546081304802	SPEBEL18F12J3		0002			1212P-A1-0120-C10-COYRL	05/10/2018		5582
V5546081304806	SPEBEL18F12J3		0006			1212P-A5-0111-C10-COYRL	05/10/2018		1642
V5546081304807	SPEBEL18F12J3		0007			1212P-A5-0128-C10-COYRL	05/10/2018		1710
V5546081304810	SPEBEL18F12J3		0008			1212P-A6-0129-C10-NW3RL	05/10/2018		1950
V5546081304811	SPEBEL18F12J3		0009			1212P-A6-0132-C10-NW3RL	05/10/2018		1932
V5546081304812	SPEBEL18F12J3		0010			1212P-A7-0121-C10-NW3RL	05/10/2018		1950
V5546081304813	SPEBEL18F12J3		0011			1212P-A7-0122-C10-NW3RL	05/10/2018		1950
V5546081304814	SPEBEL18F12J3		0012			1212P-A1-0167-C10-COYL/XL	05/10/2018		1742

Showing 1 to 11 of 11 entries (Rows selected: 0)

4. Click the icon corresponding to the line item for which you wish to acknowledge receipt.

Submit MRA/SDA

You are updating an MRA for the following record

Document Number:	V5546081304801	Discrepancy Code:	-- Select --
Suffix Code:		Quantity Received:	5850
PIIN/Contract Number:	SPEBEL18F12J3	Received/Delivered:	04/16/2019
SPIIN/Call Number:		Receiving DODAAC:	SC0303
CLIN:	0001	Final indicator:	<input type="checkbox"/>
Summary Document Number:			
Material Number:	1212P-A1-0102-C11-COYRL		
Fund Code:	PC		
Supplemental Address:			
Signal Code:	A		
Sales Document Type:	ZTVR		
Ship-to DoDAAC:	V55460		
Order Date:	05/10/2018		
Quantity ordered:	5850		

Submit **Close**

The *Submit MRA/SDA* dialog displays the following information for the selected line item:

- **Document Number**
- **PIIN/Contract Number**
- **CLIN**
- **Material Number**
- **Fund Code** (displays for mutable records only)
- **Signal Code** (displays mutable records only)
- **Sales Document Types**
- **Ship-to DODAAC**

- **Order Date**
- **Quantity Ordered**

The Goods Receipt File occasionally flags certain line items as “mutable”, which allows MRA users to edit MILSTRIP codes, as needed.

The following additional fields display on the *Submit MRA/SDA* dialog if an MRA was previously submitted for the selected line item:

- Last MRA **Submitted By**
- Last MRA **Reported Date**
- Last MRA **Quantity**
- Last MRA **Receipt Date**

<i>Last MRA Receipt</i>	
Submitted By:	RNMARCH
Reported Date:	03/26/2019
Quantity:	1
Receipt Date:	03/26/2019

5. Enter the **Quantity Received**.

Quantity Received may be greater than the **Quantity Ordered**. Must be a whole integer value.

Quantity Received defaults to the outstanding remainder (**Quantity Ordered** less any previously-acknowledged quantities).

6. Modify the **Received Date**, as needed.

Received Date defaults to the current date. Cannot be a future date.

7. Modify the following MILSTRIP fields, as needed:

- **Fund Code**
- **Supplemental Address**
- **Signal Code**

MILSTRIP fields display only if the selected line item is marked as “mutable” in the Goods Receipt File.

MILSTRIP fields default to the values reported in the Goods Receipt File.

8. Select **Discrepancy Code**, as needed.

Discrepancy Code:

- Select --
- (D) Transportation Discrepancy
- (E) Quality Deficiency
- (F) Shortage
- (A) Other Discrepancy
- (X) Nonqualifying Discrepancy

9. Set the **Final Indicator**, as needed.

Setting the **Final Indicator** removes the selected line item from the MRA search results, even if all or some of the **Quantity Ordered** remains outstanding. Future MRA updates cannot be applied as DLA considers any line item with a **Final Indicator** to be resolved.

10. Click **SUBMIT** to apply updates.

Submit MRA/SDA

You are updating an MRA for the following record

Document Number: V5546081304801	Discrepancy Code: -- Select --
Suffix Code:	Quantity Received: 5826
PIIN/Contract Number: SPE8EL18F12J3	Received/Delivered: 04/01/2019
SPIIN/Call Number:	Receiving DODAAC: SC0303
CLIN: 0001	Final Indicator: <input type="checkbox"/>
Summary Document Number:	
Material Number: 1212P-A1-0102-C11-COYRL	
Fund Code: PC	
Supplemental Address:	
Signal Code: A	
Sales Document Type: ZTVR	
Ship-to DoDAAC: V55460	
Order Date: 05/10/2018	
Quantity ordered: 5850	

Users may optionally click CLOSE to cancel updates and return to the *DLA MRA/SDA Records* screen.

Upon SUBMIT, DOD FEDMALL transmits the MRA updates to DLA via DLMS 527-R.

The *DLA MRA/SDA Records* screen displays the updated **Quantity Received** for the associated line item.

Show 25 entries											
All	Edit	Document Number	PIIN/Contract #	SPIIN	CLIN	Suffix Code	Summary Doc #	Material #	Req Date	Qty Rec/Del	Qty Ord
<input type="checkbox"/>		V5546081304801	SPE8EL18F12J3		0001			1212P-A1-0102-C11-COYRL	05/10/2018	5826	5850

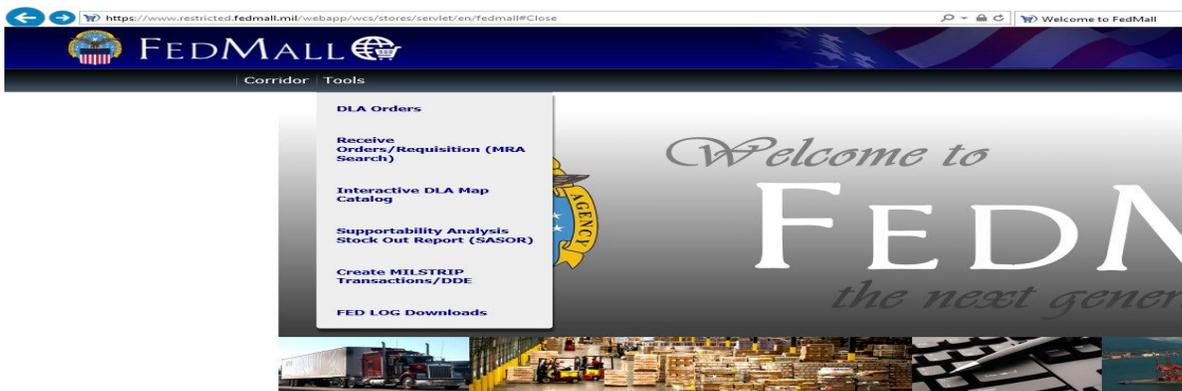
Updated line items no longer display in search results if the submitted MRA meets one of the following conditions:

- **Quantity Received** is equal to or greater than the **Quantity Ordered**
- **Final Indicator** is set

2.2 Submit Bulk MRA Updates for DLA Requisitions

The following instructions demonstrate how MRA users can search for and acknowledge receipt for multiple DLA line item records simultaneously.

User Role: Shopper, Orderer, Order Admin
Special Conditions: None.



From the *WELCOME TO FEDMALL* screen under **Tools | Receive Orders/Requisition (MRA Search)** . . .

Search Mode FEDMALL DLA

DODAAC

PIIN/Contract Number

SPIIN/Call Number

CLIN

Suffix Code

Document Number(s) 

Summary Document Number

Material #

Requisition Date From  To 

Results per Page 

Search Mode defaults to “DLA”.

1. Specify one or more of the following search criteria:

- **DODAAC**
- **PIIN/Contract Number**
- **SPIIN/Call Number**
- **CLIN**
- **Suffix Code**
- **Document Number(s)**
- **Summary Document Number**
- **Material #**

DLA **Search Mode** requires entry of at least one search criteria in addition to the **Requisition Date** range.

2. Adjust the **Requisition Date** range, as needed.

Requisition Date To: defaults to the current date. **Requisition Date From:** defaults to 14 days prior to the current date.

Search Mode FEDMALL DLA

DODAAC

PIIN/Contract Number

SPIIN/Call Number

CLIN

Suffix Code

Document Number(s) 

Summary Document Number

Material #

Requisition Date From  To 

Results per Page 

3. Click SEARCH.

Other options include:

- **RESET:** Clears search criteria and restores defaults.
- **GO TO HISTORY SEARCH:** Provides access to historical MRA records.
- **Results per Page:** Allow users to specify how many search results to display per page.

The *DLA MRA/SDA Records* screen displays line items corresponding to the user's search criteria.

Begin New Search Modify Current Search Edit Selected Records Select ALL items from ALL pages ⚠

DLA MRA/SDA Records

Show 25 entries

<input type="checkbox"/> All	Edit	Document Number	PIIN/Contract #	SPIIN	CLIN	Suffix Code	Summary Doc #	Material #	Req Date	Qty Rec/Del	Qty Ord
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0003		FB520582740000	SP601NNC-SM	10/01/2018		10
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0004		FB520582740000	SP601NNC-M	10/01/2018		27
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0001		FB520582740000	601GBR006	10/01/2018		112
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0002		FB520582740000	SP601NNC-XS	10/01/2018		10
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0005		FB520582740000	SP601NNC-LG	10/01/2018		27
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0006		FB520582740000	SP601NNC-XL	10/01/2018		26
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0007		FB520582740000	SP601NWC-XS	10/01/2018		10
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0008		FB520582740000	SP601NWC-S	10/01/2018		10
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0009		FB520582740000	SP601NWC-M	10/01/2018		30
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0010		FB520582740000	SP601NWC-L	10/01/2018		30
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0011		FB520582740000	SP601NWC-XL	10/01/2018		20
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0012		FB520582740000	SCKGBR-7	10/01/2018		5
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0013		FB520582740000	SCKGBR-9	10/01/2018		5
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0014		FB520582740000	SCKGBR-11	10/01/2018		20
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0015		FB520582740000	SCKGBR-12	10/01/2018		20
<input type="checkbox"/>		FB520582740000	SPE8EX19F1003		0016		FB520582740000	SCKGBR-13	10/01/2018		10

Showing 1 to 16 of 16 entries (Rows selected: 0)

Checkboxes display for each line item in the *DLA MRA/SDA Records* result set.

4. Check each line item for which you wish to acknowledge receipt. Line items can be checked individually

—OR—

Users may indicate the **All** checkbox (located in the search results table header) to check all line items for the current page

<input checked="" type="checkbox"/> All	Edit	Document Number	PIIN/Contract #	SPIIN	CLIN	Suffix Code	Summary Doc #	Material #	Req Date	Qty Rec/Del	Qty Ord
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0003		FB520582740000	SP601NNC-SM	10/01/2018		10
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0004		FB520582740000	SP601NNC-M	10/01/2018		27
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0001		FB520582740000	601GBR006	10/01/2018		112
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0002		FB520582740000	SP601NNC-XS	10/01/2018		10
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0005		FB520582740000	SP601NNC-LG	10/01/2018		27
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0006		FB520582740000	SP601NNC-XL	10/01/2018		26
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0007		FB520582740000	SP601NWC-XS	10/01/2018		10
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0008		FB520582740000	SP601NWC-S	10/01/2018		10
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0009		FB520582740000	SP601NWC-M	10/01/2018		30
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0010		FB520582740000	SP601NWC-L	10/01/2018		30
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0011		FB520582740000	SP601NWC-XL	10/01/2018		20
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0012		FB520582740000	SCKGBR-7	10/01/2018		5
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0013		FB520582740000	SCKGBR-9	10/01/2018		5
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0014		FB520582740000	SCKGBR-11	10/01/2018		20
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0015		FB520582740000	SCKGBR-12	10/01/2018		20
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0016		FB520582740000	SCKGBR-13	10/01/2018		10

Showing 1 to 16 of 16 entries (Rows selected: 16)

—OR—

Users may indicate the **Select ALL items from ALL pages?** Check box to check all line items in the result set.

DLA MRA/SDA Records	You must select at least one item to edit											
Show	25	entries										
<input checked="" type="checkbox"/> All	Edit	Document Number	PIIN/Contract #	SPIIN	CLIN	Suffix Code	Summary Doc #	Material #	Req Date	Qty Rec/Del	Qty Ord	
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0003		FB520582740000	SP601NNC-SM	10/01/2018		10	
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0004		FB520582740000	SP601NNC-M	10/01/2018		27	
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0001		FB520582740000	601GBR006	10/01/2018		112	
<input checked="" type="checkbox"/>		FB520582740000	SPE8EX19F1003		0002		FB520582740000	SP601NNC-XS	10/01/2018		10	

DOD FEDMALL displays the number of **Rows selected** in the search result table footer.

Showing 1 to 16 of 16 entries (Rows selected: 16)

5. Click the EDIT SELECTED RECORDS button.

The *Submit MRA/SDA* dialog displays.

You are updating an MRA for 16 of 16 records

Discrepancy Code -- Select --

Received/Delivered Date 04/02/2019

Receiving DODAAC SC0303

Shipping Manifest Number

Supporting Information

Final indicator

Submit Close

The dialog indicates the number of selected line items as a ratio of total line items in the *DLA MRA/SDA Records* result set.

"You are updating an MRA for <#of selected line items> of <# of total records>."

6. Modify **Received Date**, as needed.

Received Date defaults to the current date. Cannot be a future date.

7. Click SUBMIT to apply bulk MRA update.

Users may optionally click CLOSE to cancel edits and return to search results.

Upon SUBMIT, DOD FEDMALL transmits the MRA updates to DLA via DLMS 527-R (one per line item).

Selected line items are removed from the *DLA MRA/SDA Records* search results. DODFEDMALL displays

the following message: "MRA submitted successfully for <#> items."

Users cannot specify **Quantity Received** as part of bulk MRA submissions. Bulk MRA submissions will report the full quantity remaining for each line item and remove the selected records from the *DLA MRA Records* search results.

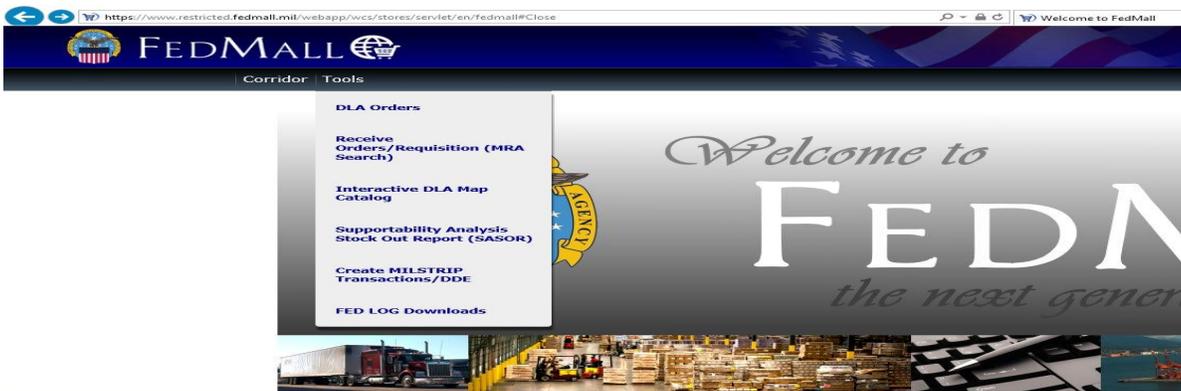
Users must perform an individual MRA update to specify **Quantity Received** per line item.

2.3 View MRA History for DLA Requisitions

The following instructions demonstrate how non-administrative MRA users can view prior MRA submissions for their DLA line items.

User Role: Shopper, Orderer

Special Conditions: User must have submitted one or more MRA updates for a DLA line item.



From the *WELCOME TO FEDMALL* screen under **Tools | Receive Orders/Requisition (MRA Search)** . . .

Search Mode FEDMALL DLA

DODAAC

PIIN/Contract Number

SPIIN/Call Number

CLIN

Suffix Code

Document Number(s)

Summary Document Number

Material #

Requisition Date From To

Results per Page

1. Click GO TO HISTORYSEARCH.

Search Mode FEDMALL DLA

DODAAC

Receiving DODAAC

PIIN/Contract Number

SPIIN/Call Number

CLIN

Document Number(s)

Summary Document Number

Material Number

Shipping Manifest Number

Requisition Date From To

MRA Submitted From To

Results per Page

The *MRA History Search* screen displays. **Search Mode** defaults to “DLA”.

2. Specify one or more of the following search criteria:

- **DODAAC**
- **Receiving DODAAC**
- **PIIN/Contract Number**
- **SPIIN/Call Number**
- **CLIN**
- **Document Number(s)**
- **Material Number**
- **Shipping Manifest Number**
- **Requisition** Date range (**From** and **To**)
- **MRA Submitted** Date range (**From** and **To**)

MRA Submitted To defaults to the current date. **MRA Submitted From** defaults 14 days prior to the current date. **MRA Submitted** dates are the only required search criteria.

User may optionally select Results **per Page** to adjust the number of search results displayed per page.

3. Click **SEARCH**.

Begin New Search Modify Current Search

Submitted MRA/SDA Records

Show 25 entries

View	MRA Submitter	Requisition #	Material #	Details	MRA Created On	Qty Submitted	Qty Ord	Final
	Lynne McGill	FB520582740000	601GBR006		04/16/2019	112	112	
	Lynne McGill	FB520582740000	SP601NNC-XS		04/16/2019	10	10	
	Lynne McGill	FB520582740000	SP601NNC-SM		04/16/2019	10	10	
	Lynne McGill	FB520582740000	SP601NNC-M		04/16/2019	27	27	
	Lynne McGill	FB520582740000	SP601NNC-LG		04/16/2019	27	27	
	Lynne McGill	FB520582740000	SP601NNC-XL		04/16/2019	26	26	
	Lynne McGill	FB520582740000	SP601NWC-XS		04/16/2019	10	10	
	Lynne McGill	FB520582740000	SP601NWC-S		04/16/2019	10	10	
	Lynne McGill	FB520582740000	SP601NWC-M		04/16/2019	30	30	
	Lynne McGill	FB520582740000	SP601NWC-L		04/16/2019	30	30	
	Lynne McGill	FB520582740000	SP601NWC-XL		04/16/2019	20	20	
	Lynne McGill	FB520582740000	SCKGBR-7		04/16/2019	5	5	
	Lynne McGill	FB520582740000	SCKGBR-9		04/16/2019	5	5	
	Lynne McGill	FB520582740000	SCKGBR-11		04/16/2019	20	20	
	Lynne McGill	FB520582740000	SCKGBR-12		04/16/2019	20	20	
	Lynne McGill	FB520582740000	SCKGBR-13		04/16/2019	10	10	

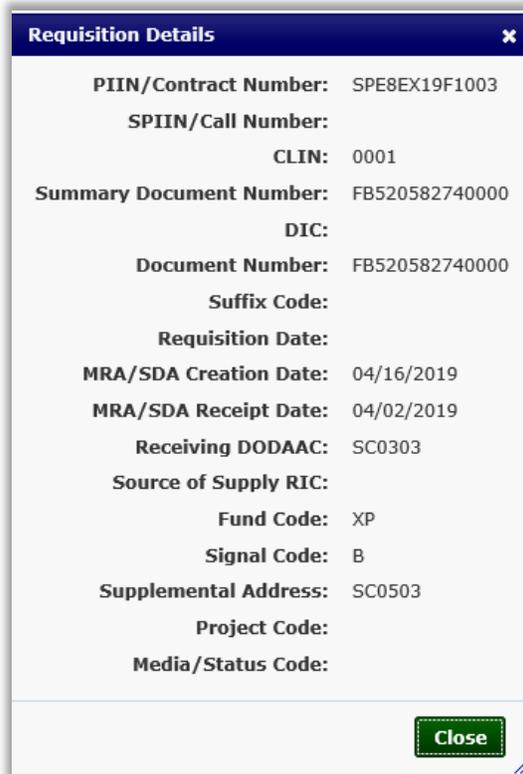
Showing 1 to 16 of 16 entries

The *Submitted MRA Records* screen displays previously-submitted MRA updates meeting the user's search criteria.

Search history results are limited to MRA updates where the current user was the **MRA Submitter**.

- icons indicate MRA updates with a **Final Indicator**. Future MRA updates cannot be submitted against these line items.

4. Click the  icon to view associated **Requisition Details** for any of the MRA updates listed.



The image shows a 'Requisition Details' dialog box with a dark blue header and a close button (X) in the top right corner. The dialog contains the following information:

PIIN/Contract Number:	SPE8EX19F1003
SPIIN/Call Number:	
CLIN:	0001
Summary Document Number:	FB520582740000
DIC:	
Document Number:	FB520582740000
Suffix Code:	
Requisition Date:	
MRA/SDA Creation Date:	04/16/2019
MRA/SDA Receipt Date:	04/02/2019
Receiving DODAAC:	SC0303
Source of Supply RIC:	
Fund Code:	XP
Signal Code:	B
Supplemental Address:	SC0503
Project Code:	
Media/Status Code:	

A green 'Close' button is located at the bottom right of the dialog box.

The *Requisition Details* dialog displays the following information for the selected MRA submission:

- **PIIN/Contract Number**
- **SPIIN/Call Number**
- **CLIN**
- **Summary Document Number**
- **DIC**
- **Document Number**
- **Requisition Date**
- **MRA / SDA Creation Date**
- **MRA / SDA Receipt Date**
- **Fund Code**
- **Signal Code**
- **Supplemental Address**
- **Project Code**
- **Media / Status Code**

5. Click CLOSE to return to the *Submitted MRA Records* screen.

3 Appendix | Screen Shots and Data Definitions

3.1 MRA Submit Screen for DLAOrder

Submit MRA/SDA 1

You are updating an MRA for the following record

Document Number: V5546081304801 2
Suffix Code: -- Select -- 16
PIIN/Contract Number: SPE8EL18F12J3 4
SPIIN/Call Number: 0001 6
Summary Document Number: 1212P-A1-0102-C11-8
Material Number: COYRL
Fund Code: PC 9
Supplemental Address: 10
Signal Code: A 11
Sales Document Type: ZTVR 12
Ship-to DoDAAC: V55460 13
Order Date: 05/10/2018 14
Quantity ordered: 5850 15

Discrepancy Code: 5850 17
Received/Delivered: 04/16/2019 18
Receiving DODAAC: SC0303 19
Final indicator: 20

Submit 21 Close 22

No./Screen Element	Description
1 – Submit MRA/SDA	Allows the user to acknowledge goods receipt by creating and submitting a DLMS 527-R for the corresponding DLA-managed line item. The user may submit multiple MRAs until all items have been received.
2 – Document Number	Requisition ID for selected line item as identified in the Goods Receipt File.
3 – Suffix Code	Sometimes used at the end of a document number but is rare.
4 – PIIN/Contract Number	Procurement Instrument Identification Number or Contract Number for the selected line item as identified in the Goods Receipt File.
5 – SPIIN/Call Number	Supplementary Procurement Instrument Identification Number/Call Number for the selected line item as identified in the Goods Receipt File.
6 – CLIN	Contract Line Item Number for the selected line item as identified in the Goods Receipt File.
7 – Summary Document Number	Summary Document Number for the selected line item as identified in the Goods Receipt File.
8 – Material Number	NSN or NIIN for the selected line item as identified in the Goods Receipt File.
9 – Fund Code	Fund Code used for MILSTRIP payment.
10 – Supplemental Address	Supplemental Address used for MILSTRIP payment and/or shipping.
11 – Signal Code	Signal Code used for MILSTRIP payment.
12 – Sales Document Type	The type of sales order (EX: ZTVR)
13 – Ship-to DoDAAC	DoDAAC of the final destination of the item. Where the item is being sent.
14 – Order Date	The date the selected line item was ordered.
15 – Quantity Ordered	The original requested line item quantity.
16 – Discrepancy Code	Allows the user to apply one of the following Discrepancy Codes to the MRA: (A) Other Discrepancy; (D) Transportation Discrepancy; (E) Quality Deficiency; (F) Shortage; (X) Non-qualifying Discrepancy.
17 – Quantity Received	The number of items reported as received. This is a mandatory field for MRA submittal.

18– Received/Delivered	The DoDAAC of the receiving point (SC0303-Defense Logistics Agency (DLA)).
19 – Receiving DoDAAC	The system will allow the user to modify the existing Fund Code if the record is marked "mutable" in the Goods Receipt File.
20 – Final Indicator	Indicates that 1) all items ordered under the selected line item are received, or 2) the user anticipates no further MRA action for the selected line item and can be removed from the Goods Receipt File.
21 – Submit	Creates a DLMS 527-R transaction and transmits to DLA.
22 – Close	Cancel edits and returns users to search results.
